

**MEETING NOTES:**

**Commissioners Present:** Jeff Jurgensen  
Rick Rice  
Brad Bardwell

**Visitors Present:** Dave Otte

**Date/Time:** May 10, 2025 @ 9:00 am

**Location:** PSWSD Pump House Conference Room

---

**A. Meeting called to order by Jeff @ 9:08**

- Meeting Notes for April 2025 were read. M/S Rick/Jeff. Approved.
- Brad suggested that from now on, minutes should be signed by one commissioner after board approval. All agreed.

**B. FINANCIAL REPORT**

- The expenses for March were \$4,395 and revenue was \$4,241.
- The generator propane tank refill cost was \$1,234. Since the vendor does not offer a keep full service, the plan is to refill annually and get generator routine maintenance annually.
- Rick will look into moving some funds to the investment reserve.
- Approval M/S B/J. Approved.

**C. NEW BUSINESS**

- Brad talked to the insurance carrier, and they don't advise allowing recreation on District owned property.
- Jeff will contact a district association for information on what other districts consider to be adequate insurance coverage. Brad will contact the agent for current policy.
- Brad will setup accounts for Rick and Jeff at WASWD. Dave will provide information on other associations that may be valuable.
- Dave will show us the "stay out" signs that Diamond uses on it's facilities.

**D. OPERATORS REPORT:**

- No issues.

**E. OLD BUSINESS**

- After a brief discussion, new bylaws dated 5/10/2025 were adopted. M/S Jeff/Brad
- Discussed possible actions to address customer concerns with low pressure and sediment. All agree the long term solution should include replacing a section of 4" main with 6". A few properties are most acutely affected because of the routing of the Schwab piping. The board inspected the area and asked Dave to proceed with the ideas discussed, including hiring an excavator on an emergency basis if needed. M/S Jeff/Rick

M/S by R/B to adjourn the meeting at 10:50.

Recorded by Brad Bardwell

Approved at June 14, 2025 Commissioners Meeting

---